



Republic of the Philippines
Department of Environment and Natural Resources
Office of the Regional Executive Director
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September 30, 2019

The Chief, Technical Support Office
Government Procurement Policy Board
Unit 2506 Raffles Corporate Center
F. Ortigas jr. Road, Ortigas Center
Pasig City, Philippines 1605

Dear Ma'am/Sir:

Pursuant to Section 7.3 of the Revised Implementing Rules and Regulations of Republic Act. No. 9184, we are submitting a copy of the duly approved FY 2020 Indicative Annual Procurement Plan (APP) for Non Common-use Supplies and Equipment (Non-CSE) of the DENR Regional Office XI, Lanang, Davao City.

For your information and perusal.

Sincerely yours,


RUTH M. TAWANTAWAN, CESO II
Regional Executive Director

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES, REGIONAL OFFICE XI
 Km. 7, Lanang, Davao City
 Indicative Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement					Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/RE	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
101	Supply and Delivery of Various office Supplies - Common-Use Supplies and Equipment-Available at Procurement Service	Regional Office	Negotiated Procurement - 53.5 -Agency to Agency -DBM-PS	N/A	N/A	Quarterly	Quarterly	GOP	4,293,245.78	4,293,245.78		
101	Supply and Delivery of Various office Supplies - Common-Use Supplies and Equipment- Non Procurement Service	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	693,214.34	693,214.34		
101	Supply and Delivery of Various - Computer Supplies - Consumables-non Procurement Service	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	534,560.00	534,560.00		
101	Supply and Delivery of Various - Common ICT Equipment - Non Procurement Service	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	818,502.00	818,502.00		
101	Photocopier accessories and supplies	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	GOP	365,898.00	365,898.00		
101	Photographic or filming or video equipment	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	January - March 2019	January - March 2019	January - March 2019	January - March 2019	GOP	15,494.00	15,494.00		
101	Suppy aand Delivery of Coommon, Cleaning equipment and Supplies non-procurement service	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	184,953.30	184,953.30		
101	Supply and Delivery of Office furniture and fixtures	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	Within FY 2020	Within FY 2020	Within FY 2020	Within FY 2020	GOP	182,000.00	182,000.00		
101	Supply and Delivery of Backpack and Sleeping bag	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	April 2019	April 2019	April 2019	April 2019	GOP	56,350.00	56,350.00		
101	Supply and Delivery of mobile phone tablet	CDD-PFMS	Negotiated Procurement - 53.9 - Small Value Procurement	Jan. 2019	Jan. 2019	Jan. 2019	Jan. 2019	GOP	296,999.00	296,999.00		
101	Supply and Delivery of Combi blinds	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	Oct. 2019	Oct. 2019	Oct. 2019	Oct. 2019	GOP	10,500.00	10,500.00		
101	Supply and Delivery of White board	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	Jan. 2019 /May 2019	Jan. 2019 /May 2019	Jan. 2019 /May 2019	Jan. 2019 /May 2019	GOP	12,000.00	12,000.00		
101	Supply and Delivery of Table top glass	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	Jan. 2019	Jan. 2019	Jan. 2019	Jan. 2019	GOP	3,150.00	3,150.00		
101	COMMON ELECTRICAL SUPPLIES	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	47,436.00	47,436.00		
101	Lighting and fixtures and accessories	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	18,165.00	18,165.00		
101	Spare parts , accessories, and supplies for motor vehicles	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	GOP	470,396.00	470,396.00		
101	Medical Supplies	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	16,380.50	16,380.50		
	SERVICES											
101	Repair and Maltenace for photocopier	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	GOP	66,508.00	66,508.00		
101	Cleaning/Maintenance for Airconditioning	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	GOP	127,000.00	127,000.00		
101	Newsletters	RPAO	Negotiated Procurement - 53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	80,000.00	80,000.00		
101	Newspaper subscription fro local and National News paper	RPAO	Negotiated Procurement - 53.9 - Small Value Procurement	Monthly	Quarterly	Quarterly	Quarterly	GOP	86,400.00	86,400.00		

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES, REGIONAL OFFICE XI

101	Paid advertisement, newspapers and articles	RPAO	Negotiated Procurement - 53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	50,000.00	50,000.00		
101	Posters for RPAO Activities	RPAO	Negotiated Procurement - 53.9 - Small Value Procurement	Jan. - June 2019	Jan. - June 2019	Jan. - June 2019	Jan. - June 2019	GOP	70,500.00	70,500.00		
101	Tarpaulin printing services (all sizes) and Tarpaulin with stand	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	GOP	72,900.00	72,900.00		
101	PRINTING SERVICE, Reproduction/ Printing of SES forms	RPAO	Negotiated Procurement - 53.9 - Small Value Procurement	April 2019	As the need arises	April 2019	April 2019	GOP	2,500.00	2,500.00		
101	Radio Programs (30 hrs/quarter)	RPAO	Negotiated Procurement - 53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	30,000.00	30,000.00		
101	Rental Services, motor/van vehicles	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	GOP	13,500.00	13,500.00		
101	Rental Services, Tables and Chairs	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	GOP	7,650.00	7,650.00		
101	Repair and Maintenance of SCUBA Regulator	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	GOP	5,000.00	5,000.00		
101	Repair for Fax Machine	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	GOP	2,000.00	2,000.00		
101	Repair for ICT Equipment	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	GOP	21,450.00	21,450.00		
101	Repair and Maintenance for motor vehicles - major repair (including replacement of parts and labor)	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	GOP	115,500.00	115,500.00		
101	Repair for camera	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	GOP	2,600.00	2,600.00		
101	Repair for Comfort Room	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	GOP	500.00	500.00		
101	Repair for Computer	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	GOP	21,000.00	21,000.00		
101	Repair for laptops/Notebooks	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	GOP	1,300.00	1,300.00		
101	Repair for Printer	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	GOP	28,600.00	28,600.00		
101	Repair for Sliding door/window	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	GOP	650.00	650.00		
101	Repair for Water Dispenser	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	GOP	3,500.00	3,500.00		
101	Repair of Scanner	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	GOP	3,900.00	3,900.00		
101	T-SHIRT, Polo, jacket/sweatshirt with logo for DENR Activities	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	GOP	535,400.00	535,400.00		
101	Upgrading of computer	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	GOP	150,000.00	150,000.00		
101	Electricity Connection Monthly Bill	Regional Office	Direct Contracting	N/A	N/A	Monthly	Monthly	GOP	4,200,000.00	4,200,000.00		
101	Internet Connection Monthly Bill (13 individual Internet connections)	Regional Office	Direct Contracting	N/A	N/A	Monthly	Monthly	GOP	1,016,856.00	1,016,856.00		
101	Water Connection Monthly Bill	Regional Office	Direct Contracting	N/A	N/A	Monthly	Monthly	GOP	540,000.00	540,000.00		
101	Service courier for records documents -out source	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	Jan. 2019	Jan. 2019	Jan. 2019	Jan. 2019	GOP	180,000.00	180,000.00		
101	Provision of 4 Security guard - Security Services - Out Source (semi annual)	Regional Office	Competitive Bidding	Nov. 2019	Nov. 2019	as per GAA approved	as per GAA approved	GOP	1,540,000.00	1,540,000.00		
101	Provision of 8 Driver personnel Driver Services - Out Source (semi annual)	Regional Office	Competitive Bidding	Nov. 2019	Nov. 2019	as per GAA approved	as per GAA approved	GOP	1,067,084.00	1,067,084.00		
101	Provision of 8 Janitor personnel - Janitorial Services - Out Source (semi annual)	Regional Office	Competitive Bidding	Nov. 2019	Nov. 2019	as per GAA approved	as per GAA approved	GOP	1,085,714.29	1,085,714.29		
101	Local Travel for DENR employees (Airline tickets)	Regional Office	Direct Contracting	N/A	N/A	As the need arises	As the need arises	GOP	500,000.00	500,000.00		
101	Replacement of serviceable ICT equipment	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	GOP	120,000.00	120,000.00		
101	Supply and Delivery of CRFMS technical equipments	Regional Office	Negotiated Procurement - 53.9 - Small Value Procurement	March 2019	March 2019	March 2019	March 2019	GOP	250,000.00	250,000.00		
101	Purchase of Legal books	Legal Div.	Negotiated Procurement - 53.9 - Small Value Procurement	March 2019	March 2019	March 2019	March 2019	GOP	3,000.00	3,000.00		

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101	Catering Services, Hotel, venue, and room accommodations for Learning Events, Workshops, Meetings and Conferences of DERN XI	Regional Office	Competitive Bidding	Nov. 2019	Nov. 2019	as per GAA approved	as per GAA approved	GOP	15,000,000.00	15,000,000.00		
101	Supply and Delivery of Informatin and Communication Technology equipments	PMD-ICT	Negotiated Procurement - 53.9 - Small Value Procurement	Nov. 2019	Nov. 2019	as per GAA approved	as per GAA approved	GOP	600,000.00		600,000.00	
101	Supply and Delivery of Technical Equipments	Enforcement & CDD	Negotiated Procurement - 53.9 - Small Value Procurement	Nov. 2019	Nov. 2019	as per GAA approved	as per GAA approved	GOP	440,000.00		440,000.00	
101	Supply and Delivery of Computer Software	Enforcement	Negotiated Procurement - 53.9 - Small Value Procurement	Nov. 2019	Nov. 2019	as per GAA approved	as per GAA approved	GOP	200,000.00		200,000.00	
	TOTAL								36,260,256.21	35,020,256.21	1,240,000.00	
									3,626,025.62	add'l provision for inflation		

- DEFINITION
1. **PROGRAM (BESF)**– A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
2. **PROJECT (BESF)**– Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
3. **PMO/End User** - Unit as proponent of program or project
4. **Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
5. **Schedule for Each Procurement Activity** - Major procurement activities (Advertising/posting; submission and receipt of bids; award of contract; contract signing).
6. **Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund
7. **Estimated Budget** - Agency approved estimate of project/program costs
8. **Remarks** - brief description of program or project

Remarks
Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps.

Breakdown into moee and co for tracking purposes; aligned with budget documents

Any remark that will help GPPB track programs and projects

Prepared By :


ATTY CHELIN JOANG G. SONZA-ALUG
Head, BAC Secretariat

Certified Funds Available /
Certified Appropriate Funds Available:


MARCIA G. ISIP
BAC Chairman

Approved By :


RUTH M. ZAWANTAWAN, CESO II
Regional Executive Director