

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES XI, PENRO DAVAO OCCIDENTAL - Indicative Annual Procurement Plan for FY 2024



Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)		Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	
	AVAILABLE AT PROCUREMENT SERVICE STORES											
101	Supply and Delivery of Various Office Supplies - Common-Use Supplies and Equipment - Available at Procurement Service	PENR Office -All End Users	No	Negotiated Procurement - 53.5 - Agency to Agency -DBM-PS	N/A	N/A	N/A	Quarterly	GOP	711,889.94	711,889.94	
	ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES											
101	Supply and Delivery of Various - Common Office Supplies - Consumables-Non Procurement Service	PENR Office -All End Users	No	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GOP	0.00	0.00	
101	Supply and Delivery of Various Common Electrical Supplies - Non Procurement Service	PENR Office -All End Users	No	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GOP	0.00	0.00	
101	Supply and Delivery of Various Common Office Equipment - Non Procurement Service	PENR Office -All End Users	No	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GOP	0.00	0.00	
101	Supply and Delivery of Various - Common Janitorial Supplies - Consumables-Non Procurement Service	PENR Office -All End Users	No	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GOP	0.00	0.00	
101	Supply and Delivery of Various - Office Equipment and Accessories - Non Procurement Service	PENR Office -All End Users	No	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GOP	0.00	0.00	
101	Supply and Delivery of Various - Office Supplies - Non Procurement Service	PENR Office -All End Users	No	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GOP	0.00	0.00	
101	Supply and Delivery of Various Audio and visual presentation and composing equipment - Non Procurement Service	PENR Office -All End Users	No	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GOP	0.00	0.00	
101	Supply and Delivery of Various - Photographic of filming or video equipment - Non Procurement Service	PENR Office -All End Users	No	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GOP	0.00	0.00	
101	Supply and Delivery of Various - Cleaning Equipment and Supplies - Non Procurement Service	PENR Office -All End Users	No	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GOP	0.00	0.00	
101	Supply and Delivery of Various - Paper Materials and Products - Non Procurement Service	PENR Office -All End Users	No	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GOP	0.00	0.00	

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101	Supply and Delivery of Various - Technical Equipment - Non Procurement Service	PENR Office -All End Users	No	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GOP	0.00	0.00		
101	Supply and Delivery of Various - Common ICT Equipment - Non Procurement Service	PENR Office -All End Users	No	Competitive Bidding	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GOP	0.00	0.00		
101	Supply and Delivery Photocopier Equipment and accessories and supplies	PENR Office -All End Users	NO	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GOP	0.00	0.00		
101	Supply and Delivery of Various - Hardware materials and supplies - Non Procurement Service	PENR Office -All End Users	NO	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GOP	0.00	0.00		
101	Supply and Delivery of Various - Spare parts, accessories and supplies for motor vehicles - non-procurement service	PENR Office -All End Users	No	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GOP	0.00	0.00		
101	Supply and Delivery of Various - Medical Supplies - non-procurement service	PENR Office -All End Users	NO	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GOP	0.00	0.00		
101	Supply and Delivery of Various - Services - non-procurement service	PENR Office -All End Users	NO	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GOP	0.00	0.00		
101	Catering Services, hotel, venue, and room accommodations for Learning Events, Workshops, Meetings and Conferences of PENR	PENR Office -All End Users	NO	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GOP	728,600.00	728,600.00		
101	Water Expenses	PENR Office -All End Users	NO	Negotiated Procurement - 53.9 - Small Value Procurement	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GOP	21,000.00	21,000.00		
101	Supply and Delivery of Electricity Connection (monthly bill)	PENR Office -All End Users	NO	Direct Contracting	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GOP	1,080,000.00	1,080,000.00		
101	Supply and Delivery of Internet Connection (monthly bill)	PENR Office -All End Users	NO	Direct Contracting	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GOP	300,000.00	300,000.00		
101	Supply and Delivery of Fuel and Lubricants	PENR Office -All End Users	NO	Direct Contracting	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GOP	720,000.00	720,000.00		
101	Motor Vehicle Insurance	PENR Office -All End Users	NO	Direct Contracting	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GOP	270,000.00	270,000.00		
101	Building Insurance	PENR Office -All End Users	NO	Direct Contracting	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GOP	160,000.00	160,000.00		
101	Repair and Maintenance - Motor Vehicle	PENR Office -All End Users	NO	Direct Contracting	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GOP	576,000.00	576,000.00		
101	Repair and Maintenance - Office Equipment	PENR Office -All End Users	NO	Direct Contracting	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GOP	468,000.00	468,000.00		
101	Hiring of Admin Assistant (Budget and Accounting) @806/day	PENR Office -All End Users	NO	Direct Contracting	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GOP	852,000.00	852,000.00		
101	Hiring of Data Management Officer	PENR Office -All End Users	NO	Direct Contracting	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GOP	292,000.00	292,000.00		
101	Hiring of Legal Assistants	PENR Office -All End Users	NO	Direct Contracting	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GOP	275,004.00	275,004.00		
101	Hiring of Forest Protection Officer to conduct LAWIN Patrol	PENR Office -All End Users	NO	Direct Contracting	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GOP	612,000.00	612,000.00		
101	Hiring of Bantay Gubat in support EO 70	PENR Office -All End Users	NO	Direct Contracting	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GOP	108,000.00	108,000.00		
101	Hiring of Financial Staff	PENR Office -All End Users	NO	Direct Contracting	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GOP	292,000.00	292,000.00		
101	Hiring of Forest Extension Officers	PENR Office -All End Users	NO	Direct Contracting	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GOP	292,000.00	292,000.00		

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101	Hiring of Technical Staff	PENR Office -All End Users	NO	Direct Contracting	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GOP	292,000.00	292,000.00		
	CAPITAL OUTLAY												
101	Reforestation Project	PENR Office -All End Users		Community Participation	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GoP	84,000.00		84,000.00	
101	Other Infrastructures(SWIS)	PENR Office -All End Users		Competitive Bidding	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GoP	7,325,000.00		7,325,000.00	
101	Other Structures	PENR Office -All End Users		Competitive Bidding	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GoP	1,000,000.00		1,000,000.00	
101	Furniture, Fixtures and Books Outlay	PENR Office -All End Users		Competitive Bidding	As the need arises	As the need arises	as per GAA approved	as per GAA approved	GoP	1,500,000.00		1,500,000.00	
										17,959,493.92	8,050,493.92	9,909,000.00	

Prepared by :


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Recommended by:


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 BAC Chairman

Approved by :


AMELDA R. VERA CRUZ, JD
 Head of the Procuring Entity

Date: _____