Republic of the Philippines
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
Office of the Regional Director
Region XI, Lanang, Davao City

REQUEST FOR QUOTATION

Date : June 10, 2021

Quotation No : 21-06-225

Division/Section: ADMIN DIVISION

Company Name: _____

Address _____

Please quote your lowest price on the item/s listed below,subject to the General Conditions on the last page,stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith.

ATTY. CHELIN JOAN G. SONZA-ALUG
Procurement Officer

NOTE
1 ALL ENTRIES MUST BE TYPEWRITTEN
2 DELIVERY PERIOD WITHIN _____ CALENDAR DAYS
3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS ONE(1) YEAR FOR EQUIPMENT,FROM DATE OF ACCEPTANCE BY PROCURING ENTITY
4 PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS
5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED SUBMISSION OF THE QUOTATION (ON FILE)
6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

ITEM NO.	UNIT	ITEM & DESCRIPTION	QTY.	UNIT PRICE
	pcs	**Conference Chair with Armrest**	25	
		(Mesh Upholstered Black Color, Aluminum		
		Star Base & High Backrest)		

Brand and Model : _____
Delivery Period: _____
Warranty : _____
Price Validity : _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at the prices noted above.

_____
Printed Name/Signature

_____
Tel.No./Cellphone No.